भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED

(भारत सरकार का उपक्रम – वस्त्र मंत्रालय)

(A Govt. of India Undertaking-Ministry of Textiles)

रूड़ा बिल्डिंग, पाँच वी मंजिल, जामनगर रोड, राजकोट-**360001**

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मिनी रत्न

संख्या : भाकनि/राज/प्रशा./2024-25 दिनांक :16.01.2025

स्टॉक के भौतिक सत्यापन हेतु निविदा सूचना

भारतीय कपास निगम लिमिटेड, राजकोट (गुजरात) के अधीनस्थ खरीद केन्द्रों/गोदामों पर 31 मार्च, 2025 को भंडारित/संग्रहित निगम के स्टॉक जैसे रूई गाँठे, कपास, कपास लिंट, बिनौला, हैसियन/ग्रे-क्लॉथ, तारपोलीन इत्यादि के भौतिक सत्यापन हेतु सक्षम अंकेक्षण फर्मों से दो बिड प्रक्रिया में सीलबंद निविदाएँ आमंत्रित करता है।

इच्छुक फर्म निर्धारित प्रारूप में मुहरबंद निविदाएं प्रस्तुत कर सकती है। शाखा प्रबंधक को सम्बोधित मुहरबंद निविदायें जिस पर **"स्टॉक के भौतिक सत्यापन हेतु निविदा"** लिखा हो, निगम के उपरोक्त पते पर दिनांक 06.02.2025 को दोपहर 02.30 बजे तक अथवा उसके पहले निविदा बॉक्स में डाली जा सकती है, जो उसी दिन उपस्थित निविदाकर्ताओं की उपस्थिति में दोपहर 03.00 बजे खोली जायेगी । निविदा सम्बन्धी नियम एवं शर्तें निगम की वेबसाईट www.cotcorp.org.in एवं सरकारी वेबसाईट www.eprocure.gov.in से डाऊनलोड की जा सकती है।

शाखा प्रबंधक

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No. CCI/RJT/ADMIN/2024-25 **Date: 16-01-2025**

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

The Cotton Corporation of India Limited invites Sealed Tenders in two bid-systems from the **competent Auditing firms in the State of Gujarat** for carrying out physical verification of its stocks of all kinds of cotton bales, kapas, Lint Cotton, cotton seed, hessian/grey cloth, tarpaulins etc., as on 31st March 2025 stored in various **centers/godowns under the jurisdiction of Branch Office Rajkot.**

The firm may submit sealed tenders in the prescribed format. Sealed tenders superscribing **"TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS"** ***addressed to Branch Manager*** may be dropped in the Tender Box kept at Ruda building 5th Floor, Jamnagar Road Rajkot-360001, Gujrat on or before **6 February 2025** up to **2.30 p.m**. which will be opened on the same day at **3.00 P.M**., in the presence of tenderers who may remain present.

BRANCH MANAGER

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

TECHNICAL BID: I

(SPECIFICATIONS)

A. Eligibility Criteria:

- The firm should be a competent auditing firm having valid certificate of practice from CA institute and must have minimum 3 years' experience of audit.
- The firm, who has given their godowns to the CCI for storage purpose, shall not be entitled to participate in this tender.
- Self-attested copy of PAN & GST number is mandatory along with Technical Bid-1.
- **The firms/external auditors appointed as internal auditor in any of the branch of the corporation will not be eligible for participation in the tender.**

B. General Information

1) Whether the firm has office in State	:	Yes	No

If yes, please furnish the following details: -
i) Name of the Organization/Firm
ii) Year of Establishment
iii) Contact person
iv) Address of the Registered Office.
(with phone/ mobile no., fax nos. and email id)

2) Whether Firm has given their godowns to CCI for storage purpose.	:	Yes	No

3) Whether Proprietorship, Partnership firm or Company**:**		Yes	No

4) (a). Name and Address of Bankers
(b). Account No.
(c). MICR code
(d). IFC code

OTHER TERMS

1. The firm, who has given their godowns to the CCI for storage purpose, shall not be entitled to participate in this tender as it will adversely affect the independence of the Firm to carry out physical verification of the stocks.

2. The firm shall be required to carry out physical verification of the stocks of the Corporation as on 31st March, 2025 in respect of all centers/ G&P Factories / other destinations under the jurisdiction of (**Branch Office Rajkot***)*. For physical verification of stocks, their team shall visit the Branch Offices well in time preferably before 31st March, 2025 itself to collect the details of the centers/stocks for verification.

3. The firms/external auditors appointed as internal auditor in any of the branch of the corporation will not be eligible for participation in the tender.

4. The firm shall ensure that their team visits each center/G&P Factories/ other points for physical verification of stocks as per the detail provided by the Branch Offices.

5. The firm shall also be required to carry out physical verification of all kind of stocks stored in Central Warehousing Corporation (CWC) / State Warehousing Corporation (SWC) / Private godowns under management of CWC/SWC/Ginning & Pressing Factories and stocks lying in other private godowns. Besides this, the firm shall also verify the stocks all bales for its physical availability under GSF (Godown Storage Facility), whether belonging to private mills or institutional buyers. The job of physical verification should be completed by the firm within stipulated time by deploying extra man-power.

6. The stocks to be verified shall include kapas, lint cotton, cotton bales, Grey Cloth / Hessian bales, tarpaulins and cottonseed etc. stored in open or in boras, bags etc. Miscellaneous cotton either in bales or in loose, is also to be verified.

7. While carrying out physical verification of stocks, full particulars like crop year, variety, grade, Contract Number, particular of item, storage place, weight and other related particulars are to be mentioned clearly and specifically. If any stock is found damaged or affected then its full particulars are to be given in the verification report.

8. If at a particular center, stocks available pertain to more than one center then physical verification of stocks shall be done center-wise and report shall be prepared center-wise.

9. Stocks of only serviceable tarpaulins are to be verified on single piece basis of 60'x40' or 40'x40' size each. Tarpaulins in pieces are not to be taken into account.

10. Before carrying out physical verification, written declaration may please be obtained from the Centre In-Charge regarding particulars of stocks available and its location/storage point. In respect of stocks inside the G&P factories, the written declaration must be signed by Centre In Charge and Factory In Charge of CCI and authorised representative of G&P factory and on the basis of these written declarations, physical verification may be carried out by your team. In respect of stocks of cotton bales under GSF scheme, name and address of the mill with location of godown may be spelled out clearly in the report.

11. Physical verification of the stocks at all points/centers must be completed well **before 10th April, 2025.** The physical verification report is to be submitted within ***3 days*** to the Branch Office along with full supporting documents/ declaration/ calculation sheets/weight check details etc. as a proof of actual physical verification done at each center/point.

12. Operations of the Corporation are spread over at more than 44 centers but verification of stocks shall depend on availability of stocks at different centers to be declared by **(Branch Office Rajkot)**.

13. All work pertaining to physical verification of stocks etc. shall be organized by the firm in close coordination with all concerned to avoid any delay.

14. For carrying out physical verification work, payment shall be made by the Branch Office within 20 days on receipt of bill from the firm as per rate decided/finalized by the Branch Office subject to timely completion of the work, submission of reports and other documents as per requirement on time. For any delay in completion of physical verification/ submitting report, a penalty of 1% of total value per day up to submission of report will be deducted.

15. Tenderer should submit the tender as under:

Envelope A: Envelope A marked as Technical Bid-1 on the envelope, should contain Technical Bid-1 (Specification), along with other terms.

Envelope B: Envelope B marked as Financial Bid-2 on the envelope, should contain Financial Bid-2 (Price Quotation).

Envelope C: Envelope C should contain Envelope A and Envelope B duly superscribing "Tender for carrying out physical verification of stocks".

Note: Each envelope should contain the name and address of the firm.

16. Financial Bid-2 for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-1. Thereafter the rates will be finalized with L-1 tenderer. Looking in to the requirement 60% of total work can be given to L-1 tenderer and 40% to L-2 agrees to work at the rate of L-1 tenderer.

17. The tender should be signed by the person having necessary authorization.

18. Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

19. The Corporation reserves the right to accept or reject any/all tender. However, in case any tender is rejected, parties may seek the reasons for rejections. In case, parties have any query about the tender condition they may seek clarification from the Corporation.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :

Contact Tel./Mobile Nos. :

TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS

FINANCIAL BID: II

(PRICE QUOTATIONS)

Please quote your minimum acceptable rates for the following:

Sr. No.	Item for Physical Verification	Unit	Approx. Quantity (All centres)	Lowest Acceptable rate in Rs. per unit
	I	II	III	IV
1.	Cotton Bales/ Boras/ Bundle	Per Bale/ Bundle/bora	400000	
2.	Kapas (raw cotton)	Per Full heap of kapas	30	
3.	Cotton Seed	Per Full heap of cotton seed	30	
4.	Part Heaps of Kapas/ cotton seed (on actual weighment basis)	Per Quintals	-	
5.	Hessian/grey cloth bales	Per bale or part thereof	-	
6.	Tarpaulins -cotton canvas / PVC (each of 60' x 40' or 40'x40' size)	Per tarpaulin	77	
7.	Expenses including traveling/lodging / boarding/ incidental etc.	Per center	44	

Note: 1) **The above rates should be inclusive of all taxes and levies**.

2) The approximate quantity shown above is just estimated quantity, which may vary depending upon the deliveries effected before 31st March 2025 or otherwise also.

Signature of the Tenderer:

Name of the Tenderer :

Address & Seal :
Contact Tel./Mobile Nos.:

CHECK LIST FOR SUBMISSION OF TENDER FOR CARRYING OUT PHYSICAL VERIFICATION OF STOCKS.

TENDERERS MUST CHECK THE FOLLOWING POINTS BEFORE SUBMITTING THE TENDER:

1.	Whether the Envelope A contains Technical Bid-1 and other terms.	Yes	No
2.	Whether the Envelope B contains Financial Bid-2.	Yes	No
3.	Whether the entire Tender Documents are duly signed and numbered by Authorized Representative.	Yes	No

THE COTTON CORPORATION OF INDIA LIMITED

BRANCH OFFICE: RAJKOT

STATEMENT SHOWING THE CENTERS TO BE OPENED FOR CROP YEAR 2024-25

Sr. no.	District	Name of Center
1	Amreli	Amreli
2	Amreli	Babra
3	Amreli	Bagasra
4	Amreli	Rajula
5	Amreli	Savarkundla
6	Amreli	Damnagar
7	Amreli	Timbi
8	Amreli	Khambha
9	Bhavnagar	Gariyadhar
10	Bhavnagar	Mahuva
11	Bhavnagar	Palitana
12	Bhavnagar	Umrala
13	Bhavnagar	Talaja
14	Botad	Botad
15	Botad	Dhasa
16	Botad	Ranpur
17	Botad	Gadhada
18	Dwarika	Bhanvad
19	Gir-Somnath	Una
20	Jamnagar	Dhrol
21	Jamnagar	Jam-Jodhapur
22	Jamnagar	Jamnagar
23	Jamnagar	Kalawad
24	Junagadh	Manavadar
25	Kutch	Anjar
26	Kutch	Bhuj

27	Kutch	Mandvi
28	Morbi	Halwad
29	Morbi	Morbi
30	Morbi	Wankaner
31	Porbandar	Porbandar
32	Rajkot	Dhoraji
33	Rajkot	Gondal
34	Rajkot	Jasdan
35	Rajkot	Jamkandorna
36	Rajkot	Jetpur
37	Rajkot	Kotada-Sangani
38	Rajkot	Rajkot
39	Rajkot	Upleta
40	Surendranagar	Chotila
41	Surendranagar	Dhrangadhra
42	Surendranagar	Limbdi
43	Surendranagar	Wadhavan
44	Surendranagar	Lakhatar

THE COTTON CORPORATION OF INDIA LTD, RAJKOT

LIST OF GODOWNS UNDER BRANCH OFFICE, Rajkot

Crop Year: 2024-25

Sr.no	Centre/Godown	District	Name Of Godown
1	CWC SARADAR ENTERPRISE AMRELI	Amreli	CWC SARADAR ENTERPRISE AMRELI
2	CWC APMC AMRELI -1	Amreli	CWC APMC AMRELI -1
3	CWC APMC AMRELI-2	Amreli	CWC APMC AMRELI-2
4	CWC APMC AMRELI-3	Amreli	CWC APMC AMRELI-3
5	GSWC CHITTAL GODOWN AMRELI	Amreli	GSWC CHITTAL GODOWN AMRELI
6	CWC POPATPARA-Rajkot	Rajkot	CWC POPATPARA-Rajkot
7	CWC YASH-Rajkot	Rajkot	CWC YASH-Rajkot
8	CWC LABDHI-Rajkot	Rajkot	CWC LABDHI-Rajkot
9	CWC AANAND-Rajkot	Rajkot	CWC AANAND-Rajkot
10	CWC JALARAM-Rajkot	Rajkot	CWC JALARAM-Rajkot
11	CWC VARDHMAN-Rajkot	Rajkot	CWC VARDHMAN-Rajkot
12	CWC KALPANA BHAYANI-Rajkot	Rajkot	CWC KALPANA BHAYANI-Rajkot
13	CWC-PIPAVAV 1A	Amreli	CWC-PIPAVAV 1A
14	SAMATBHAI B WAGH-Pipavav	Amreli	SAMATBHAI B WAGH-Pipavav
15	SAMATBHAI B WAGH-2 -Pipavav	Amreli	SAMATBHAI B WAGH-2 -Pipavav
16	APMC -Botad	Botad	APMC -Botad
17	CLASSIC WAREHOUSE -Botad	Botad	CLASSIC WAREHOUSE -Botad
18	GSWC BOTAD	Botad	GSWC BOTAD
19	GSWC GONDAL	Rajkot	GSWC GONDAL
20	GSWC WADWHAN	Surendarnagar	GSWC WADWHAN

* Above Number of Godowns may increase/decrease at the time verification.